

ANNEX 1

Registration form

Project: Construction Technical School and Gym
 Location: St. Johns, Saba
 Deadline submission: 2/21/2025 - 4 PM (GMT-4)
 Project number: 2215

Business information	
Legal name business	
Registration number Chamber of Commerce	
Business Address	

Contact person for this tender	<i>All communication will take place to the stated contact person</i>
Name	
Position	
Telephone	
E-mail	

Information on Joint Venture	<i>Please fill out if tender will be submitted on behalf of a consortium</i>
Leader	<i>Same as above</i>
Member 1	
Member 2	

Submission checklist	<i>Please send in the corresponding documentation</i>	
1. Reference project		
Description of project		
Proof of satisfaction from client		
2. Financial Stability		
Financial reports over past 3 years		
3. Financial Guarantee		<i>Choose what applies</i>
Declaration of willingness to submit bank declaration		
Declaration of willingness to guarantee a sum of 10%		
4. CV of project manager/supervisor		
CV of project manager/supervisor in charge (max. 2 sides of A4);		
5. Proof of registration Chamber		
Proof of registration at your local Chamber of Commerce (less than 3 months old)		
6. Declaration from the Tax Department		
Declaration from the Tax Department of your local authority (less than 3 months old)		
7. List of subcontractors		<i>Check if case of subcontr.</i>
List of subcontractors (if any) and technical references		

Name & Signature

Date

Qualifications: Technical and Financial evaluation

To be eligible for this project, applicants must meet the following criteria:

8. **Reference Project:** The applicant must have completed at least one construction project of a public building within the past 10 years in the region with a minimum budget of \$2,5 million USD. The project must have been completed to the satisfactory level of the client (proof of satisfaction). The project should demonstrate the applicant's technical and logistical capabilities to handle large-scale construction projects in the region. As the School Housing project is a complex project regarding to logistics, safety and a strict planning, the contractor must be experiences with more complex projects.
9. **Financial Reports:** The applicant must provide annual financial reports over the past 3 years. The financial reports should demonstrate the applicant's financial stability, and therefor the ability to manage unforeseen circumstances, and sufficient resources to complete the project on time and within budget.
10. **Financial Guarantee:** The applicant must provide a declaration of willingness to provide a financial guarantee for this project. This can either be through a bank declaration or a declaration to guarantee a sum (In dutch: Inhouding op de termijnbetalingen) equivalent to 10% of the bid amount.
11. **CV of project manager/supervisor** in charge, showcasing experience with large projects (max. 2 sides of A4).
12. **Proof of registration** at your local Chamber of Commerce (less than 3 months old).
13. **Declaration from the Tax Department** of your local authority (less than 6 months old).
14. **List of subcontractors** (if any) and technical qualifications.

ANNEX 2

Bidding Form Unit prices

Fill in all yellow fields and sign the form below

Element Building Construction	Fill out:	Unit	Explanation/Situation
1 Price for one hour labour	\$	per hr	Cost of labour for a general worker (manuur)
2 Material price m3 concrete C20/25	\$	per m3	Total m3 concrete in project is approx. 1.000 m3. Excl. pump truck.
3 Amount of labour to process one m3 of concrete floor or wall	hrs	per m3	Total hours/m3 when pouring concrete
4 Supply of 6" hollow blocks for walls	\$	per block	Incl. transport. Total amount of m2 6" blocks is appr. 600 m2.
5 Amount of labour to process hollow blocks in a m2 wall	hrs	per m2	When building a wall of approximately 250 m2.
6 Amount of labour to process rebars for reinforced concrete	hrs	per kg	When making a floor of approximately 50m3 of concrete
7 Formwork materials for concrete floor	\$	per m2	When pouring about 50m3 of concrete (excl. concrete and rebars)
8 Formwork materials for concrete walls	\$	per m2	When pouring about 50m3 of concrete (excl. concrete and rebars)
9 Labour cost for installing formwork	hrs	per m2	When pouring about 50m3 of concrete
10 Plasterwork (labour)	hrs	per m2	When plastering a wall of about 250 m2

Indirect Costs	Fill out:	Explanation
11 Construction site	% on top of building cost	Cost for construction site, temporary structures, security, water, electricity, cleaning site, etc. <u>Incl. mobilization</u> (on and from/to Saba)
12 Profit	% on top of building cost	
13 Risk	% on top of building cost	
14 Overhead	% on top of building cost	General costs

Please note:

- The quoted prices and hours are fixed for the entire bidding process (first and second round) and cannot be increased in subsequent negotiation phases. The contractor commits to the figures.
- All prices exclude ABB
- For off-island contractors, all costs for mobilization (personnel, equipment, etc.) must be included in the percentage for Construction Site costs (item 11).

Date & Signature

Scoring System:

- Each 14 items will be scored with maximum of 100 points. The bid with the lowest price per item will receive a score of 100 points.
- Other bids will be scored relative to the lowest bid using the following formula:
Score = 100 x (Lowest Bid Value / Bidder's Bid Value)

Each item will be weighted based on their relative importance. The weighted scores for each criterion will be summed to determine the overall score for each bidder.

Weighting factors per item:

<u>1</u>	<u>15%</u>
<u>2</u>	<u>10%</u>
<u>3</u>	<u>10%</u>
<u>4</u>	<u>5%</u>
<u>5</u>	<u>5%</u>
<u>6</u>	<u>5%</u>
<u>7</u>	<u>5%</u>
<u>8</u>	<u>5%</u>
<u>9</u>	<u>5%</u>
<u>10</u>	<u>5%</u>
<u>11</u>	<u>15%</u>
<u>12</u>	<u>5%</u>
<u>13</u>	<u>5%</u>
<u>14</u>	<u>5%</u>
	100%

The bid with the highest total score is considered the most economically advantageous tender and the winner of the tender.