



Decision List BC Meeting 3/12/2024

Subtitle	Weekly BC Meeting
Date	03/12/2024
Time	9:00 – 12:00
Location	Courtroom
Chair	Governor Johnson
Attendees	Eviton Heyliger, Jonathan Johnson and Bruce Zagers

1.0.0 Welcome

2.0.0 Minutes

Attachment:

Minutes BC Meeting 04-03 2024

Minutes BC Meeting 05-03-2024

Decision:

Approved

3.0.0 Discussion Papers

3.0.1 Additional Travel Allowance – IPDC Conference

Saba has been invited to attend a conference by the International Panel for Deltas, Coastal Areas, and Islands (IPDC) in the Netherlands from March 25th – 27th. A proposal (dossier 298) has already been sent in and approved (see attachment 1).

Initially, the IPDC informed us they would cover the travel and accommodation expenses for up to 4 representatives from Saba. The Project Officer for Nature will already be in the Netherlands at the time of the conference, while Project Manager and the Junior Policy Advisor will have to travel there to attend it. The travel dates for Project Manager and Junior Policy Advisor are from March 22 – 31 (9 days). Unfortunately, the conference has made us aware that they will only be covering the hotel from the period of March 24– 27 (4 days). Therefore, additional accommodation will need to be arranged for the rest of the trip. From March 23 – 24 (1 day) and from March 28– 31 (4 days). The additional



days will be used to have meetings with colleagues at the Ministry of EZK and I&W, who are working on the climate agenda, and with Climate Adaptation Services.

Total costs of USD 1350

Decision:

Approved.

3.0.2 Attendance Week van de Uitvoeringskracht / Conference The Hague

In the week of Tuesday 21st of May until the Friday 24th of May 2024 Bonaire, Statia and Saba will be involved in the conference 'De week van de Uitvoeringskracht', with the focus on strengthening capacity on Saba, related to the six track Organizational Development Plan.

From 4th until 6th of December 2023 there was a joined meeting held on SXM where all participants were invited and attended: head Service Center HRM Statia, policy advisor as representative head of Social Affairs Statia, Policy Advisor HRM Bonaire, director Business Operations & Customer Service Statia, director Zorg & Samenleving Bonaire, adjunct IS Bonaire, head of HRM Saba, Head Legal Saba.

The results are a document in which we have designed what the islands would need from BZK, VNG/I and each other in creating content for this conference. A work group is designed including one person of every island to make a definitive program that will be offered to BZK in a joined effort. Head of HRM represents Saba in this workgroup.

HRM asks for approval for head of HRM and head of Legal to participate in the conference in May 2024 in the Hague. The IS Saba can also think of attending and/or sending a representative for him to attend.

Decision:

Approved.

3.0.3 BC Proposal B4K Budget 2024

The BES(t)4Kids (B4K) program aims to strengthen and improve childcare on the BES islands with a focus on creating a safe and caring environment for children which is accessible and affordable to all parents.



Total B4K Budget for 2024

In 2023, OLS received a total of \$607,260 from the Ministry of SZW for B4K, which was not fully depleted and the remaining funds can be used until year-end 2024. For 2024, OLS will receive a total of \$675,303, of which 75% (\$506,477) is to be received in February and the remaining amount (\$168,826) in September 2024. As of 2025, available B4K project funds will significantly decrease compared to what was received from the Ministry in previous years. Therefore, the B4K 2024 funds can be used until year-end 2026.

Additional Subsidy Queen Wilhelmina Library

The Queen Wilhelmina Library provides a lot of activities and facilities for children and for the children in daycare and after school care. The Library has been receiving a subsidy of \$100,000 yearly for the past years to cover salary costs and some office expenses. For 2024, they requested an additional \$26,055 to cover the salary adjustments based on WML and increased cost of expenses (refer to attachment III). The \$100,000 was already paid out in January, but the remainder was not budgeted for by OLS. The remainder has now been included in the B4K budget for 2024 under 'extra-curricular activities'.

With the proposed Project Activities & Budget, the B4K program can continue to be a success on island in 2024 and funds are allocated to further improve quality of childcare.

Decision:

Approved.

3.0.4 BC proposal Kahoot Subscription

The proposal seeks funding for a Kahoot! 360 Pro subscriptions to revolutionize the way we engage with our team and the wider community on the critical subjects of domestic violence and child abuse. Kahoot! presents an innovative, interactive platform that combines fun with learning, significantly enhancing our outreach and educational efforts.

This tool will allow us to create dynamic, making it an ideal solution for both small group workshops and large community gatherings. Its diverse question types, including word clouds and self-paced sessions, offer



varied methods to gather input and assess understanding, facilitating a deeper, more impactful conversation on domestic safety.

The total cost of the Kahoot! 360 Pro subscription: Annual total:
\$711.04USD

Decision:

Approved.

3.0.5

BC Proposal Travel B4K PL to Working Conference in Bonaire

The BES(t)4Kids program (B4K) aims to strengthen and improve childcare on the BES islands with a focus on creating a safe and caring environment for children which is accessible and affordable to all parents.

Each year the B4K Program organizes several Working Conferences where the Project Leaders from the BES islands and representatives from the different Ministries in NL come together to discuss and work on topics such as the new Childcare Act, Supervision, Quality improvements (incl. childcare staff education), Housing, and the future childcare Support Structure (incl. “Plus” care). The last Working Party was held on Saba in November 2023.

The next Working Conference is on March 25 – 28, 2024 in Bonaire. The B4K Project Leader will need to attend this conference to represent Saba.

Decision:

Approved.

3.0.6

Contract Renewal AK Construction

AK Construction has been clearing the debris in the Hells Gate Guts for some years now. The Company works in a satisfactory manner and meets our expectations. The contract has expired, and we need to have a new contract put in place starting February 2024. There is continued confidence in AK Construction to provide quality service as they have proven this in the past years.

Decision:

Approved.



3.0.7

Exploitation agreement supplier new website

Following BC proposal 1180/23 an exploitation agreement has been set-up for the use of the new website between the supplier, WIND Internet, and particularly the Public Entity Saba. This agreement is twofold and concerns 1) the hosting, maintenance, further development and management, and 2) a standard data processing agreement (following a template of the Information Security Service, of the Association of Dutch Municipalities, VNG).

Decision:

Approved.

3.0.8

Financial Administrative Employee (Senior)

The finance department would like to advertise a vacancy for a skilled and capable individual for the administrative team due to an upcoming opening. This role requires experience, knowledge, and a solid educational background to effectively manage accounts payable, accounts receivable, administration control, and application management, as outlined in the attached job description, and to work independently and proactively towards improvement of the administration. Over the past two years, staffing issues have been a significant challenge for us. This position is crucial for improving the financial administration and operations of the Finance Department.

Decision:

Approved

3.1.0

Invoice crisis app Disasterprep Saba

Saba has a disaster prep app. This app does not only provide information for the public, but also has a specific compartment of disaster personnel. This way they have all crisis information always up to date. The app allows disaster personnel to have access to crisis information anywhere, at all times off-line. We want to continue the use of the app and keep the information up to date. Before the start of hurricane season 2024 we train the ESF's in using the app during crisis. Specifically, we want crisis checklists and contact numbers up to date so all ESF's can check what to do next in emergency situations. Together with communication we also want to update the information for the public and promote the app again under the local population and the medical students.



Decision:

Approved

3.1.1 Invoice from Cadwell Recycling Inc #1025

Two containers with waste, one with Plastics and another with Tires were shipped to Cadwell Recycling in Miami. The cost for the four containers is \$28,800.00. Containers are sent on a regular basis to Cadwell Recycling and this was a regular shipment.

Decision:

Approved

3.1.2 Invoice#2026 for Cadwell Recycling Inc.

Two containers with waste, one with waste and the other with white goods were shipped to Cadwell Recycling in Miami. The cost for the two containers is \$14,750.00. Containers are sent on a regular basis to Cadwell Recycling and this was a regular shipment.

Decision:

Approved

3.1.6 Replace laminate flooring on the stage at SVYC

The laminate flooring on the stage at SVYC has been damaged by water and requires replacement. Carlos Franco Construction provided an estimate for the work, which was subsequently reduced by 10% to \$3135.60 following a site visit by Mr. Zoubier Elatmani and Mr. Franco. With the arrival of the replacement flooring, the project is set to commence shortly.

The estimated budget:

Material \$1500

Labor \$3200

Total \$4700,-

Given that the building serves as both an after-school care facility and a hurricane shelter, it's imperative that the flooring is repaired promptly to ensure safety. BC is recommended to approve the estimate provided by Carlos Franco Construction for the necessary repairs

Decision:



Approved

3.1.7 Vacancy Policy Advisor

Public Entity Saba made a commitment in the Saba Package to hire additional capacity with a focus on Economic Affairs, with the aim of developing the Economic Development Strategy.

It was decided to make the vacancy for a general advisor, who will have an initial/primary focus on economic affairs. This allows for more flexibility within the position so that, as the portfolio develops, the possibility is there for taking on tasks in additional areas.

Decision:

Approved.

3.1.9 Widening road in St. John's by Pump room

The Road in Giles Quarter in front Saba Splash is very narrow and pose a significant challenge, particularly with the increasing flow of traffic on Saba over the years. Moreover, the need for accommodating wider emergency vehicles without disruptions further emphasizes the necessity for road widening. Additionally, the presence of dry-rock retaining walls in the area raises concerns about potential collapses in the future, underscoring the importance of widening the road to mitigate any such risks. Because of these facts the road needs to be widened.

Decision:

Approved

4.0.0 Formalities

5.0.0 Incoming pieces/Request on paper

Request assistance with student loans (088/2024)

Request submitted for financial support in paying student loans.

Decision:

BC not in agreement based on advice.



Business license request (091/2024)

Application submitted for a business license for Deep Dive Brews N.V.

Decision:

BC in agreement with advice.

Cancel Business License (094/2024)

Request submitted to cancel the business license for Suly's Pop Up Shop.

Decision:

BC in agreement.

Business license request (091/2024)

Application submitted for a business license for Deep Dive Brews N.V.

Decision:

BC in agreement with advice.

Study Financing (113/2024)

Request submitted for study financing from the Public Entity Saba.

Decision:

BC not in agreement based on advice.

Cancellation of business license (119/2024)

Request submitted to cancel business license for vacation rental of Mara's Cottage.

Decision:

BC in agreement.

Cancellation of business license (121/2024)

Request submitted for the cancellation of business license for Intimates store.

Decision:

BC in agreement.

Amend name of sole proprietorship (140/2024)

Request to amend name of sole proprietorship business license from Navigator to Carolina Sofia.



Decision:

BC in agreement.

Request business establishment permit Saba (141/2024)

Application submitted for a business license for ADC Construction Services.

Decision:

BC in agreement.

Request to amend license (142/2024)

Request to amend name of sole proprietorship business license from J & A Auto Repair to J & A Construction.

Decision:

BC in agreement.

Cancellation of operational license (145/2024)

Request to cancel operational license at Queen's Garden Hotel.

Decision:

BC in agreement.

6.0.0

Announcements

Announcements

1. Governor Johnson
2. Commissioner Zagers
3. Commissioner Heyliger
4. Island Secretary Streppel

7.0.0

Signing

8.0.0

Closing