



## Decision List BC Meeting 03/19/2024

**Subtitle** Weekly BC Meeting  
**Date** 03/19/2024  
**Time** 9:00 – 12:00  
**Location** Courtroom  
**Chair** Governor Johnson  
**Attendees** Eviton Heyliger, Jonathan Johnson and Bruce Zagers

**1.0.0 Welcome**

**2.0.0 Minutes**

*Attachment:*

BC Minutes 08.2024

Minutes BC Meeting 12-03-2023

**3.0.0 Discussion papers**

**3.0.1 BC proposal Free Allowance Budget – Poverty Assistance 2024**

The free allowance budget for “poverty assistance and welfare pension” funds are reserved yearly locally and this year additional funds for poverty reduction were received from the Ministry of SZW. We would like to advise for the use of the budget funds 2024 totaled \$444,000.00.

<b>OLS Free Allowance</b>	<b>\$240,000</b>
SZW Free Allowance	\$204,000
<b>Budget Total</b>	<b>\$444,000</b>

**Projects, activities, and assistance provided by the team of CD, towards the advancement of poverty reduction, prevention, and awareness.**

For example, but not exclusively, costs related to: Burial assistance, grocery assistance, emergency incidental assistance, assistance with school materials, and assistances that later down the year will be shifted to coming from the budget attached to the Extraordinary Benefit Saba, such as water load assistance and uniform assistance. We propose to allocate \$200,000 for the above-mentioned programs. In addition to the



above-mentioned projects, we would like to allocate a portion of the budget for home repairs, as we currently have a list of 6–8 people in the community who need assistance. We assume that there will be more requests throughout the year, 14 requests in total. The social worker manages home repairs in the following steps makes a home assessment, site visit with potential contractors, quotes are received, a choice is made which is the best option, contract assignments are made in which the contractor and social worker sign off on. This is Page 2 of 3 seen as an important project to prevent damages during hurricane season to ensure persons in our community living on low-income can feel safe in their homes during storms. The figure is based on the maximum amount of \$5,000–\$6,000 per household request including labor and materials. We propose to allocate \$84,000 towards home repairs. The criterion for this assistance is further elaborated in the Poverty Policy Plan that was submitted to the Executive Council in 2022 in BC number 304/22. This poverty plan remains relevant until the new “Community Development Policy Plan” is developed, the intention is to have this ready by the 3rd or 4th quarter of 2024. We are currently having delays in finding capacity for the development of the policy plan.

*Decision:*

Approved

### 3.0.3

#### **Inform Island Council about petition public parking lot The Bottom**

PES would like to realize a public parking lot in The Bottom to improve the parking situation. A suitable parcel of land was found opposite Public Works, owned by the heirs of Charles Woods.

According to the notary it is unclear who is authorized to sell and transfer ownership of this parcel of land as the documentation is incomplete. They notary advised to start the petition procedure of 3:200a civil code BES.

As stipulated in the WOL BES, the Executive Council is required to inform the Island Council before initiating proceedings. By means of an official letter, the Executive Council informs the Island Council.

*Decision:*

Approved.



### 3.0.4

#### **Purchase subscription to HR21 Function Validation system**

In Memo II concerning project Function House dd 29/11/2023 that was approved in BC it was asked to buy a subscription for the HR21 Function Validation system. PES now constitutes of a formation of 210 FTE. The expected growth of our formation will be 30 + FTE. This will lead to a formation of 241. A subscription for a municipality with FTE 151–250 is \$439,00. The subscription will start per the 1st of March 2024. For 2024 this will add up to a total amount of: \$ 4.390,00. The subscription is for four years, so per year the amount will be \$ 5.268,00 per year. HRM will budget these costs structurally as of 2025 in the department budget. Two employees of HRM will be trained. The system HR21 and the training is in Dutch, so this will limit the training to head of HRM. The team is following Dutch courses A1. The employee that has potential to become the second person to use the HR21 system needs to grow in Dutch A2 before being able to be trained using this system. Head of HRM will design an individual online program together with the trainer of Leeuwendaal who provides the training.

*Decision:*

Approved.

### 3.0.9

#### **Centric Upgrades and Planning 2024**

In November 2023, a Centric consultant undertook a comprehensive assessment during their visit to Saba, focusing on evaluating and enhancing the functionality of the Centric application. The outcome of this visit materialized in the form of a Quick Scan proposal, coupled with a series of valuable recommendations and enhancements tailored to optimize the system's performance. These proposed improvements will streamline the workflow of the financial administration of all departments and elevate the overall functionality of client services. Based on Centric's Quick Scan and recommendations, this proposal highlights a plan of action to roll out the proposed improvements in three stages throughout 2024.

*Decision:*



Approved

### 3.1.1 **Changemanager Census**

We are currently working hard to improve the services provided to our residents and entrepreneurs. This includes the introduction of the BSN, setting up a basic administration of addresses and buildings and digitizing civil status certificates. This makes it easier and clearer for residents and entrepreneurs to arrange matters with the government. Our Census department has a major role to play in this. The ministry of BZK therefore makes resources available for a change manager to guide the team in this development. This proposal requests approval for opening up this temporary position funded by BZK for a period of 1 year with the option to extend for a 2nd year depending on developments.

*Decision:*

Approved.

### 4.0.0 **Formalities**

*Attachment:*

KvK Board 2024 Announcement Saba

### 5.0.0 **Incoming pieces/request (on paper) Business License Request (155/2024)**

Application submitted for a shared partnership license for B & B Management and Consulting Services.

*Decision:*

BC in agreement.

### **Cancellation of business license (157/2024)**

Request submitted to cancel the business license for The Hideaway effective June 1, 2024.

*Decision:*

BC in agreement.

### 6.0.0 **Announcements**



**Announcements:**

1. Governor Johnson
2. Commissioner Zagers
3. Commissioner Heyliger
4. Isand Secretary Streppel

**7.0.0            Signing**

**8.0.0            Closing**