



## Decision List Bc Meeting 04/09/2024

|                  |                                                    |
|------------------|----------------------------------------------------|
| <b>Subtitle</b>  | Weekly BC Meeting                                  |
| <b>Date</b>      | 04/09/2024                                         |
| <b>Time</b>      | 9:00 – 12:00                                       |
| <b>Location</b>  | Courtroom                                          |
| <b>Chair</b>     | Governor Johnson                                   |
| <b>Attendees</b> | Eviton Heyliger, Jonathan Johnson and Bruce Zagers |

### 1.0.0 **Welcome**

### 2.0.0 **Minutes**

*Attachment:*

BC Minutes 11.2024

BC Meeting Minutes 02-04-2024

*Decision:*

Approved.

### 3.0.0 **Discussion papers**

#### 3.0.1 **Saba Package Program Manager Vacancy**

Public Entity Saba made a commitment in the Saba Package to hire additional capacity who will oversee the execution of the Saba Package. As the Program Manager for the Saba Package, the person will play a crucial role in overseeing and providing support for the various project managers executing the projects outlined within the Saba Package, to ensure they align with the defined planning and the overall strategic goals of the organization. This position requires coordinating and supporting cross-functional teams, ensuring that all projects within the program are delivered on time, within scope, and within budget. Within this role, the program manager will take the lead on the lobbying and securing additional funding necessary to fully execute the goals of the package. This role also requires strong leadership, project management, analytical, and communication skills.



*Decision:*

Approved.

### **3.0.2 Mandate of Waste Management Budget 2024**

Every Invoice that is over \$1500.00 needs approval from BC before it can be processed. This holds back the process and it also takes longer for the recipient to get paid which causes complaints.

I would like to request approval to be able to mandate the Waste Management budget in order to increase efficiency. This allows a more prompt decision making strategy. It also promotes accountability and encourages efficient use of resources to achieve my Waste Management goals.

This would allow me to authorise all invoices and payments related to the Waste Management Budget once it falls within the approved multi annual budget of PES.

Any payments outside of this will be presented in a BC Proposal to the Executive Council for Approval.

*Decision:*

Approved.

### **3.0.5 BES ISLAND SELECTION LIST**

The BES Islands has been working on new archival selection list, which we will use for the next 20 years. This list will consist of what need to be saved and destroyed with in the archives. Each island must submit the list to the National Archives NL for approval.

With the approval of this list, we also need a local external professional that can approve and work with us and the list. Saba external professional meet once or twice a year together with Bonaire and St Eustatius professionals to discuss any changes and look for solutions in case any disaster or pandemic happens.

Mr. Will Johnson and Mr. Chesney Thielman has accepted this position, this honorary position, meaning they are dedicating their free time and knowledge,

Mr. Chesney Thielman because he has a degree history and geography and Mr. Will Johnson because he is our local historian.



*Decision:*

Approved.

### **3.0.6 Appointing Deputy Island Secretary**

A few months ago, the vacancy was opened for the new position of deputy island secretary. The Island Secretary and the Deputy Island Secretary will jointly manage the organization, under the ultimate responsibility of the Island Secretary. Ten candidates responded to the vacancy, several interviews were held and one candidate was ultimately invited to the island for a final round of interviews. This proposal requests approval to appoint Ms. Michelle van Duin as deputy island secretary as of mid-July.

*Decision:*

Approved.

### **3.0.7 Transfer of Funds to OYOHF**

The outstanding subsidies for the years 2023 and 2024 need to be transferred to Own Your Own Home Foundation (OYOHF) to enable them to continue to lower rental costs for social homes.

OYOHF receives two types of subsidies: an annual amount from the budget Bouw- en woningtoezicht algemeen beheer, and the Verhuurderssubsidie allocated by the Ministry of the Interior and Kingdom Relations (BZK). The first subsidy has already been transferred for 2024, but transfer of the Verhuurderssubsidie 2023 and 2024 to OYOHF is overdue.

In order to streamline the management of rental subsidies and prevent delays in transferring the funds in the future, a single account holder has been appointed in the Infrastructural & Spatial Planning Team.

*Decision:*

Approved.

### **3.0.8 Integral Policy Vision on Migration**

The vision document requires approval of the Executive Council, in order for the State Secretary for Migration to subsequently formalize it.



*Decision:*

Approved.

### **3.0.9 BC proposal Special Olympics 2024**

Saba intends to participate in the Special Olympics NL for the 2nd time in June 2024. The event will be held in Breda/Tillburg and the team plans to take part in Bocce once again. Saba will once again travel with 3 participants. Sports on Saba are very inclusive so these athletes are used to playing amongst their peers, however when they attended the event in 2022 it was very evident how impactful the experience was when they got to have something designed especially for them.

*Decision:*

Approved.

### **3.1.0 Mandate Water Budget 2024**

In order to streamline operations and reduce the need for frequent permissions regarding payments and invoicing for the Water Management budget, we propose assigning responsibility to the manager of the Water Bottling Plant for signing off on invoices and payments within the allocated budget (Water Beheersing 63000001).

Currently, any invoice exceeding the \$1500 signing limit related to water projects necessitates additional approval from the Head of Finance or in the case of large invoices the Executive Council before processing. We aim to streamline this process by requesting that the BC authorize the manager of the Water Bottling Plant, in this case, Oscar van der Kaap, to approve all invoices and payments within the predetermined budgets for Water Management, namely Saba Splash (Water Beheersing 63000001) and the R.O. (Water Beheersing – RO Water 63000002). Any payments or invoicing falling outside of this approved budget will still require BC approval.

In the next Budget update, we're going to explain how we'll split the multi-year budget between Saba Splash (63000001) and the R.O. (63000002). During VEI's visit, adjustments were discussed with their financial specialist regarding the allocation of costs between the Saba Splash water bottling plant budget and the RO water budget. These adjustments must be incorporated into the 1st budget amendment. Importantly, these changes do not necessitate any increase or decrease in



the overall budget allocation; rather, they simply entail a reallocation between the two water plant budgets. We kindly request that this proposal and mandate of budget also include these adjustments.

*Attachment:*

Dossier 371 cover.pdf

BC Mandate Water budget 2024

*Decision:*

Approved.

**4.0.0 Formalities**

**5.0.0 Incoming pieces/request (on paper)**

**6.0.0 Announcements**

Announcements

1. Governor Johnson
2. Commissioner Zagers
3. Commissioner Heyliger
4. Island Secretary Streppel

**7.0.0 Signing**

**8.0.0 Closing**