



## Decision List BC Meeting February 18, 2025

<b>Subtitle</b>	Weekly BC meeting
<b>Date</b>	02/18/2025
<b>Time</b>	9:00 – 12:00
<b>Location</b>	Courtroom
<b>Chair</b>	Governor Johnson
<b>Attendees</b>	Eviton Heyliger, Jonathan Johnson and Bruce Zagers

### 1.0.0 Welcome

### 2.0.0 Minutes

*Attachment:*

BC Meeting Minutes 11-02-2025

BC Meeting Minutes 11-02-2025

BC Minutes 06.2025

BC Minutes 06.2025

*Decision:*

Approved.

### 3.0.0 Discussion Papers

#### 3.0.2 Child Focus Subsidy Agreement 2025

In 2024, the Department of Community Development successfully worked with Child Focus to address critical operational shortcomings identified in prior years. These efforts included re-establishing a functional board and appointing a new Program Director. Extensive discussions, meetings, and collaborative work involving the Island Secretary, the Head of Community Development & Culture, and representatives from Child Focus led to significant progress in stabilizing the foundation and setting it on a positive trajectory.

Building on this foundation, the subsidy agreement for 2025 outlines key provisions to ensure continued structured financial support and accountability:



- **Quarterly Meetings:** Regular meetings between OLS (Community Development) and CFF will continue to monitor progress and maintain open communication.
- **Subsidy Disbursements:** Payments will be made quarterly, subject to specific conditions:
  - **1st Quarter:** \$110,000 (immediate) – contingent on submitting a comprehensive program and budget plan.
  - **3rd Quarter:** \$110,000 (August) – contingent on a positive outcome from an evaluation meeting, which will trigger the final payment.

The formal subsidy agreement, outlined in the attached "Beschikking" document, provides further details.

For **2025**, the primary objective is to sustain the momentum achieved in 2024 by fostering close collaboration, effective communication, and alignment of organizational goals to further Child Focus' mission. The Department of Community Development and Culture will continue to provide support and ensure that the foundation's initiatives align with the Public Entity's strategic objectives. The department head of CDC will remain the account manager.

With the continued leadership of the Program Director Ms. Erica Loudon, we are confident that the organization will further strengthen its capacity and community impact. OLS remains firmly committed to supporting the success of Child Focus, recognizing its vital role as a pillar of youth activities within the community.

*Decision:*

Approved.

### 3.0.3

#### **Cultural & Library Subsidy Requests 2025:**

The Public Entity Saba has been subsidizing the following organizations on an annual basis based on their subsidy requests. This BC Proposal provides an overview of these subsidies.

- Saba Festival Foundation (Carnival)
- Saba ARC (Saba Heritage Center)
- Harry L. Johnson Museum
- Saba Association of Caribbean States (SACS)
- Handmade on Saba (Creative Hands Saba Foundation)



- Project Bureau
- Queen Wilhelmina Library

The total amount of subsidies: \$430,000

These subsidies are all funded in the multi-annual budget 2024–2027. The subsidies are revisited and approved on an annual basis via the multi-annual budget. The account managers for these subsidies are the Policy Advisor Education & Culture, the Culture Coach, and the Department Head.

At the end of 2024, the account management for the Harry L. Johnson Museum was transferred from the Department of Public Works to the Department of Culture. As a department, we would like to continue to support their operations by providing them with a subsidy.

In the last year, all organizations receiving a subsidy through the department has shown commitment to working closely together with our Culture Department and colleagues, as well as establishing closer cooperation with stakeholders.

*Decision:*

Approved.

#### **3.0.4 Culture Department: General Budget 2025**

In 2024, the Culture Department, in collaboration with the Ministry of OCW, developed the Saba Culture Agenda 2024–2026. This agenda outlines the priority areas for culture and heritage on Saba. To support this plan, a donations fund will be used in 2025 to assist community initiatives in the field of culture on the island.

The Culture Department has also introduced an annual Event Calendar to enhance cultural engagement. Support will be provided for cultural events and festivities featured on the 2025 Saba Culture Calendar. This includes initiatives led by the Culture Department as well as events where the department may not take the lead but will provide support to strengthen their impact.

Additionally, a general culture budget has been allocated to cover various cultural initiatives and activities, including the annual firework display.



An amount of \$160,000 has been allocated for cultural subsidies which can be found in another dossier. A breakdown of these subsidy allocations have been included in that BC proposal.

The total amount for the 2025 Culture Budget is therefore \$338,469.

*Decision:*

Approved.

### **3.0.5 General Education Budget 2025**

The Public Entity reserves a general budget annually for the items under Education Department as outlined below. This budget covers the general expenditures of the department as well as for the events like the organizing of Teacher's Day. The Policy Advisor for Culture & Education, together with colleagues in Legal is working on a new combined housing, tuition, and laptop policy, known as the Study Abroad Support Policy, to ensure that students in need (those not eligible to receive DUO study financing) are receiving some extra assistance from government. Until the new policy is approved, we will use the existing Tuition and Housing Allowance Policy as well as the Laptop Policy, which both ensure that students who want to pursue higher education are equipped for success with assistance by the Public Entity.

*Decision:*

Approved.

### **3.0.6 Vacancy Financial Administrative Employees (2FTE) 2025\_2 - Scale 7**

This BC proposal seeks approval to initiate the recruitment process for two (2) full-time Financial Administrative Employees (Scale 7) to ensure the continuity of financial services within the department.

*Decision:*

Approved.

### **3.0.7 JSF renovation**

One of our priorities in 2025 is to continue maintaining and upgrading our sporting facilities on the island. To continue to achieve this goal in collaboration with Infrastructural & Spatial Development team we have



created a Maintenance plan 2023 –2050. Within this plan, this year there are several renovations slated to be completed on the Juliana’s Sport Field. Seeing that Saba Carnival is quickly approaching, we would like to complete these tasks before the events start.

*Decision:*

Approved.

### **3.0.8 Purchase of Garbage Truck**

As part of the NEPP priorities for Saba, a Waste Management Continuity and Professionalization Project Proposal was developed by Public Entity Saba, requested (Attachment 1, BC 217.24) and approved for funding from IenW for the short-term priorities outlined. Among those priorities is the purchase of two additional garbage trucks to supplement the current waste management department vehicle fleet. The current vehicles frequently break down and require costly repairs; these will ultimately need to be replaced.

The Waste Management department head has located one appropriate garbage truck which costs \$102,000. The estimated total cost, with shipping and ABV will ultimately be close to \$130,000.

*Decision:*

Approved.

### **4.0.0 Formalities**

### **5.0.0 Incoming pieces/request (on paper)**

### **6.0.0 Announcements**

Governor Johnson  
Commissioner Zagers  
Commissioner Heyliger  
Island Secretary Streppel

### **7.0.0 Signing**

### **8.0.0 Closing**

