



Decicion List BC Meeting March 11, 2025

Subtitle	Weekly BC meeting
Date	03/11/2025
Time	9:00 – 12:00
Location	Courtroom
Chair	Governor Johnson
Attendees	Eviton Heyliger, Jonathan Johnson and Bruce Zagers

1.0.0 Welcome

2.0.0 Minutes

Attachment:

BC Meeting Minutes 04-03-2025

BC Meeting Minutes 26-02-2025

BC Minutes 09.2025

Decision:

Approved.

3.0.0 Discussion papers

3.0.1 2025 Healthy School Meals

For the new financial year, 2025, we would like to share our department's plans for the budget for School Meals as made available by the Ministry of OCW.

The School Meal program aims to address the nutritional needs of students in Saba's schools, by making sure all students have access to a healthy meal on every school day. The initiative involves collaboration with the Public Health Department, Community Development and Culture Department, and school administrators. For 2025, the Ministry of OCW has made available \$106,000 for this purpose, plus \$53,000 for the first 6 months of 2026.

For 2025, a total of \$ 106,665 is available, consisting of the \$106,000 subsidy plus the remaining balance of \$ 59,411 from the 'School Maaltijden' program 2024. This balance has to be spent by 31 December 2025.



The Community Development & Culture department will allocate the available budget as follows:

- \$ 80,000 for 1 healthy meal per student per day at Sacred Heart School (~170 students). Community Development and Culture Department takes care of contracts and invoices with suppliers who ensure healthy meals are provided every school day.
- \$ 85,411 as subsidy to the Saba Comprehensive School (~120 students) as a contribution to their cafeteria costs and ensure 2 affordable daily healthy meals at the school.

For SCS students from low-income households, a complementary subsidy is available to cover monthly meal contribution fees charged by Saba Comprehensive School. The Saba Comprehensive School will be asked to provide a list of these students to the social workers at the Community Development & Culture Department before this complementary subsidy is allocated.

This proposal serves to seek approval to allocate the budget as confirmed in the BU letter received 25-02-2025.

Decision:

Approved.

3.0.2

ACURIL 2025 conference/ workshops in Curacao from June 7th – 13th – Archives

Where Saba Archives department is going more digital and focusing on digital documentation, heritage and culture. And receiving this invitation to the ACURIL CONFERENCE in Curacao 8 of June –12 of June 2025.

This will enhance our knowledge and connection withing the Caribbean hub for the archives department, libraries and university.

The goals of ACURIL are to facilitate development of use of archives, information services, the identification, collection and preservation of information resources in support of the whole range of intellectual and educational endeavours throughout the Caribbean area.

ACURIL is determined to establish a distant and effective organization of qualify individuals in the fields of archival and library science as well as to sustain an enduring presence within the Caribbean region with a unification of information professionals.

ACURIL achievements are including grouping together regional projects that work towards the retrieval of information that is created in the



region.

ACURIL encompasses 26 nations, and the main official languages include English, Spanish, Dutch and French.

This is a great opportunity to attend and engage in this conference for more knowledge on different aspect to our local archive department.

We will attend all workshops and events to learn more about digitalization archiving in the region.

This conference is for all archivist, librarians, museum personnel, information specialist, exhibitors and other information professionals that want to be inspired, learn and move forward.

Decision:

Approved.

3.0.6

BZK Decree civil service number and digital government

On January 9th, the Executive Council of Saba received a draft Decree on the introduction of the citizen service number (BSN) and digital government facilities on the islands of BES from the ministry of BZK. The executive council is asked to provide input (consultation).

The ministry of BZK has consulted a proposed Decree, containing rules on the Civil service number (BSN) and provisions for digital government. This decree is based on a law that was consulted on the islands last year.

The decree has roughly 3 types of rules:

1. Rules that are necessary to implement the BSN for all Saban citizens:

These rules are mostly technical and don't have a big impact on the PES.

2. Obligatory yearly self-evaluation for Census on all processes that stem from the Law on registration of persons BES:

At this moment, Census only does a self-evaluation for processes on passports and other identification documents. This means that the self-evaluation in the future will entail more products/processes. The ministry will allocate financial resources for Census, because it's a new task/obligation for the public entity. The proposed BC response mentions that the allocated amount seems sufficient, but that Saba wishes to keep the possibility of doing a more detailed



cost-analysis because of the limit capacity within the Census team.

3. Stricter provisions for digital government:

The ministry proposes rules about the government website and government communication channels (Whatsapp excluded, because that service is not part of the government). These rules are about cyber security and accessibility of the website for sight- or hearing-impaired visitors. Under the current conditions, with the current provider of the website, Saba can meet these new requirements. It does limit Saba in contracting other providers in the future, because these providers will have to meet EU-standards for accessibility. This is mentioned in the proposed BC response as a possible risk or higher cost.

Decision:

Approved.

3.0.7

CARPHA Executive Board meeting participation

Saba as a member of the Caribbean Public Health Agency (CARPHA) has been asked to appoint a participant to join the executive board of CARPHA for the period 2025–2027. The next board meeting will be held on the 24th of March on Grenada, and therefore we propose that the Head of Public Health will participate in the meeting as planned.

Decision:

Approved.

3.0.8

Concrete work Queen Wilhelmina Park

At the back of Queen Wilhelmina Park there is still a small area that needs some attention. At the time of Princess Beatrix's visit, contractor Carlos Franco made the concrete table/kitchen and also poured a number of concrete pavers.

This part of the park still needs a number of these pavers and a curb to separate the lawn from this part. In order to prevent weeds, it was also decided to pour concrete between the pavers with gravel on top.

In this case, it was decided to once again call in contractor Carlos Franco to carry out this work without contacting any more contractors.



Decision:

Approved.

3.1.1 Sports Special Purpose Grant Budget 2025

In preparation for the financial year 2025, the Public Health wishes to share with the Executive Council the available budgets and seek approval to spend the budget as approved in the budget plan 2025. This approach aims to limit the number of proposals we need to submit throughout the year.

This BC proposal addresses specifically the VWS special purpose grant 2025. The budget will be spent on the 2025 department's plans as outlined in the 2025 budget plan. The part that is allocated by the ministry of VWS for Pandemic Preparedness is not incorporated in the 2025 budget plan and will be further discussed in a separated BC proposal, because it also entails hiring of additional staff.

Decision:

Approved.

3.1.2 Task Risk Analysis level of RFF for Airport Medevacs

An updated Task Risk Analysis (TRA) has been requested by the airport to assess the risks associated with the absence of Rescue and Firefighting (RFF) services during nighttime medevac flights. The analysis will provide necessary data to determine the required manning levels if RFF is required.

Decision:

Approved.

3.1.3 Request letter temporary VTH capacity PES

On January 20th, 2025 (our reference: BC027/2025) BC sent a request for funding to the Ministry of Infrastructure and Water Management for the public entity's formation plan for structural capacity, training and budget needs in order to execute all permit, supervision and enforcement (VTH) tasks. This request was discussed with the ministry last month. The ministry does not want to make structural resources available at the moment. The ministry wants to discuss what they call a 'sustainable anchoring of the VTH tasks for the BES islands'. However, the Ministry did acknowledge the need for (temporary) capacity on Saba to carry out the



most essential tasks. It was therefore agreed that the Executive Council would submit a request for the temporary financing of two FTE for one year.

Decision:

Approved.

4.0.0 Formalities

5.0.0 Incoming pieces/documents (on paper)

6.0.0 Announcements

1. Governor Johnson
2. Commissioner Zagers
3. Commissioner Heyliger
4. Island Secretary Streppel

7.0.0 Signing

8.0.0 Closing

9.0.0 Menno & Michelle – Presentation on the establishing of an independent Sports Federation on Saba